

HOMES & COMMUNITIES COMMITTEE

14 JANUARY 2018

PUBLIC SPACE CCTV UPDATE

1.0 Purpose of Report

- 1.1 This report provides Members with an update on the current and future issues facing the public space CCTV system within Newark & Sherwood. The report sets out the governance, assets held, stakeholders involvement, performance, finances, and finally the future risks and opportunities.
- 1.2 In addition the report also asks for a steer from Members on the requests that have been received for additional CCTV from some parts of the district.

2.0 Background Information

- 2.1 Public space CCTV was first introduced into the district in 1999. Its primary objectives are to:
- Reduce the fear of crime and Anti-Social Behaviour (ASB);
 - Assist in the detection of crimes and ASB (often through the identification of offenders);
 - Deter people from committing a crime or participating in ASB, and;
 - Disrupt criminal activity.

When the system achieves these primary objectives it will assist in protecting vulnerable persons and increase public confidence when accessing public spaces.

- 2.2 **Legislation** - The provision of public space CCTV is governed by various legislative acts including the Regulation of Investigatory Powers Act 2000, the Protection of Freedoms Act 2012, and the Data Protection Act 2018 and is subject to statutory audit by the Office of the Information Commissioner. The Council must also have regard to the 'Surveillance Camera Code of Practice' issued by the Surveillance Camera Commissioner under section 30 of the Protection of Freedoms Act 2012.
- 2.3 **Governance** - The Council's CCTV system is currently managed by the Community Safety Business Unit which reports to the Director - Safety and also to the Homes & Communities Committee in accordance with the constitution of the Council. The service is subject to regular internal audit with the most recent audit being completed in August 2018 which gave the service a rating of substantial assurance.
- 2.4 **Stakeholders and Partners** - The Council has a partnership arrangement with Broxtowe Borough Council and Ashfield District Council to share the costs and responsibilities of the provision and staffing of a shared control room facility, sited at Nottinghamshire Police Headquarters, Sherwood Lodge. This partnership also jointly commissions and allocates the maintenance and servicing contract.
- 2.5 In addition to the formal partners at 2.4 above there are numerous other stakeholders involved in the CCTV system, namely:

- Nottinghamshire Police;
- Newark, Ollerton, Southwell, Clipstone, and Balderton Town and Parish Councils;
- Newark and Sherwood Homes;
- Southwell Leisure Centre
- Internal Business Units e.g. Asset Management, Parks and Open Spaces, and;
- A small number of commercial contracts.

2.6 Current key suppliers are:

- Profile Security Limited - provide CCTV Operators within the control room.
- Quadrant Security Group Limited - designed and installed the wireless network in Newark and Southwell and also relocated the control room to Sherwood Lodge.
- Baydale Control Systems Limited – maintain the system of cameras and data transmission network.

2.7 **Assets** - There are several assets associated with the system such as the Control Room itself which is supplied rent free by Nottinghamshire Police, although we incur some overhead costs. Monitoring, viewing, and communication equipment is contained within the control room including the data recording system, storage servers, and data retrieval system. Nottinghamshire Police has access to remote viewing stations at Newark Police Station, Broxtowe Community Safety Hub (Beeston), Hucknall Police Station and the Kirkby in Ashfield hub. There is also a viewing facility in the Control Room and live images are also fed directly into the Police control room on three separate screens (one for each district).

2.8 **Cameras** – There are currently seventy four (74) cameras within Newark and Sherwood district which are located mainly in Newark (57 cameras), Southwell (7 cameras), Clipstone (6 cameras) and Ollerton (4 cameras). The location of cameras around the district is shown at **Appendix One**. The Council also has four re-deployable cameras that can be fixed onto a suitable column or lamppost for a limited period of time to monitor an area that may have emerged as an ASB hot spot. These cameras are between five and ten years old and would benefit from upgrading. Replacement costs are higher for these units (approx. £5k/unit) and this would be factored in to any renewal programme that is developed. These cameras store data onto an integral hard drive (as opposed to transmitting data to the hard drive servers at Sherwood Lodge) and therefore require ongoing data packages (akin to a mobile phone) to allow the data to be downloaded. There are therefore annual running costs associated with these cameras of £1,680 per camera.

2.9 The Council's fixed camera network is a mixture of models and ages which is a reflection of the piecemeal manner in which the system has been set up over the years. Some cameras have been running since the conception of the system in 1999 and are long overdue for replacement, however, whilst they have continued to function they are now unsupported and it is not possible to get spare parts to repair them. Nineteen (19) of our cameras fall into this category and a replacement programme is being developed so that funding can be considered for their scheduled replacement. Advancements in technology have meant that cameras are now of a far better picture quality than before and with increased demand for cameras, purchase prices have also reduced.

- 2.10 **Monitoring and Staffing** – The cameras are currently monitored through a shift pattern on a 24/7 basis as agreed by the partnership and the contract is currently delivered by Profile Security Ltd. At times of high demand there are two operators on duty and this reduces to a single operator during quieter periods.
- 2.11 The total number of cameras to monitor across three districts is 167 and at times this can become very challenging, especially if a single operator is dealing with a live incident or an incoming call from the public. The new operating system that was purchased during the relocation to Sherwood Lodge has assisted operators to access individual cameras more efficiently which has helped, however, staffing levels and shift patterns are kept under review through the partnership and is balanced against the cost of the contract.
- 2.12 The contract with Profile Security is currently managed on behalf of the partnership by Broxtowe BC and reported to the partnership. Our Emergency Planning and CCTV Officer deals with day to day issues that arise, supported by the CCTV Support Officer (part time). The Community Safety Business Manager also allocates some of his time to managing the service and maintaining an effective partnership whilst reporting into the Director of Safety.
- 2.13 **Finance** – The monitoring costs (i.e. CCTV control room) are shared across the Partnership and are calculated proportionately based upon the number of cameras that are monitored for each authority with the arrangement being reviewed on an annual basis. The breakdown is currently;
- Newark and Sherwood DC 44% (74 cameras)
 - Broxtowe BC 39% (65 cameras)
 - Ashfield DC 17% (29 cameras)

Monitoring to the current specification costs the Council £72,000 per year (2018/19 forecast) and our monitoring costs have reduced year on year since 2014/15, partly as a result of investment in new technology and partly due to the partnership arrangements, as shown below;

Financial Year	Monitoring Costs
2014/15	£118,000
2015/16	£106,000
2016/17	£89,000
2017/18	£71,000

- 2.14 Maintenance of our cameras is subject to a contract with Baydale Control Systems Limited that is shared with Broxtowe BC. The existing contract must be retendered by March 2020 at which point we aim to harmonise it to include Ashfield DC when it will need to cover other elements such as electrical column testing, and maintenance of the new wireless network. Currently the maintenance contract costs the Council £14,228 each year and we will attempt to negotiate a reduction in this amount during the retender.
- 2.15 A capital replacement programme has now been developed and will be presented to the Senior Leadership Team (SLT) for inclusion in the Council’s capital programme for consideration by Policy & Finance Committee. This programme, if agreed, will upgrade and replace our network of cameras in a planned and staged manner. This would improve

upon the current ad-hoc replacement programme which by its nature is unpredictable and consequently difficult to accurately predict a budget for.

2.16 Income into the CCTV budget comes from the internal contributions of benefiting Business Units e.g. parks, Lorry Park, car parks, and a small number of private contracts.

2.17 The table below shows the cost of the CCTV service from 2014/15 to forecast 2018/19:

CCTV Budget	2014/15	2015/16	2016/17	2017/18	2018/19
Expenditure	253,130	248,725	226,220	222,763	201,742
Income	(176,600)	(162,126)	(125,487)	(119,754)	(100,896)
Net Budget	76,530	86,599	97,732	103,008	100,846

From the table you can see that expenditure has reduced over the five year period and this is due to the partnership with Broxtowe and Ashfield during 2016/17 and a further reduction in 18/19 due to the relocation of the Control Room. There has also been a reduction in income over the same period due to a reduction in the number of internal customers (resulting in a nil effect to the Council) and external customers (a loss of real income) in 2016/17. Further reduction in income up to 2018/19 is a result of further loss of internal and external customers.

2.18 **Performance** - whilst the primary aim is to prevent crime and disorder it is accepted nationally that it is extremely difficult to attribute changes in recorded crime to the presence, or not, of CCTV. However studies have shown that public confidence and feelings of safety can be increased by the presence of CCTV in public spaces and additionally it can act as a deterrent in some situations. The Home Office paper, issued in 2005, into the impact of CCTV systems is referenced as a relevant background paper to this report.

2.19 The Council captures data concerning the use of its CCTV, which includes the number of incidents per month observed and reported by our CCTV operators, number of calls for access to images from the police or other agencies, and where possible the number of arrests that can be attributed to the use of CCTV.

2.20 Over the twelve month period between 1 September 2017 and 31 August 2018 the Council's cameras were used 3730 times dealing with 1160 incidents. This shows on average that we used 3.21 cameras to deal with each incident during this period. An 'incident' is any activity that is logged on the operating system by the CCTV Operator and the most common example is a request from the Police to respond to a live incident.

2.21 During the financial year 2017/18 we logged 945 incidents in our area and these were generated from the following sources;

- Police 66%
- CCTV Control Room 20%
- Shop and Pub Watch 13%
- Other 1%

The incidents resulted in 81 arrests being made which equates to 9% of incidents CCTV was involved with in Newark and Sherwood during 17/18 resulting in an arrest being made. There may have been multiple arrests made at some incidents so this figure has to be taken in that context. These figures show that the main user of the system is the Police

with two thirds of all requests coming from them. This is to be expected considering the responsive nature of their job.

2.22 In addition to the 'incidents' we also dealt with 312 'viewing requests' from the Police which resulted in 102 occasions where evidence was produced (33%). Police Officers are now able to request footage from the system using the remote viewing facilities mentioned at 2.7 above and download the images they require. This has done away with the need for our control room staff to burn evidence to discs for the Police, saving time and resource. The detailed data for 2017/18 is contained at **Appendix Two**.

2.23 Members may wish to note that from April to November 2018 we have logged 1025 incidents showing a significant increase in use of the system across our district. The same period in 2017 logged 614 incidents and this equates to a 67% increase in incidents and we are seeing a similar pattern with viewing requests. The cause of this may be;

- Relocation to Police HQ, Sherwood Lodge
- Provision of remote viewing facilities
- Streaming of images direct to the Police Control Room
- Increased numbers of proactive incidents generated by the CCTV operators

The physical move of the Control Room from Kelham Hall to Sherwood Lodge took place in the summer of 2017 and although there was little down time, it inevitably caused some disruption to the service provided. This has now bedded down and seems to be having the desired effect of increased use and access to the system.

2.24 The Community Safety Team has also increased its proactive presence with Shopwatch and we have experienced an increase of incidents referred by members of the scheme as a result of this.

3.0 Proposals

3.1 **Edwinstowe** – at the October 2018 meeting of the Full Council a petition of over 600 signatures was presented to the Council requesting the installation of a fixed public space camera on Edwinstowe High Street. The petition was worded as follows;

"We the undersigned believe Edwinstowe High Street needs to have CCTV installed, following recent crimes, such as break-ins to shop premises and the resulting thefts, vandalism to shop fronts and general anti-social behaviour that has occurred and been increasing intensity on our local High Street.

We also believe going forward that if CCTV were to be installed that this would prove a significant deterrent to these crimes happening, as well as a reassurance to residents and visitors; that they can shop safely.

We the undersigned agree to copies of this petition being sent to the following individuals and public bodies as a demonstration of public opinion on this matter, and we hope they can get behind this proposal, and aid a positive outcome.

Nottinghamshire Police and crime Commissioner, Paddy Tipping. Member of Parliament for Sherwood, Mark Spencer. Newark and Sherwood District Council, and Edwinstowe Parish Council.

3.2 An initial analytical report of recorded crime data affecting Edwinstowe High Street was requested from the Community Safety Partnership's Analyst for the period 1st September 2016 and 31st August 2018. This report showed that between September 2016 and August 2017 (16/17), twenty crimes were recorded whereas between September 2017 and August 2018 (17/18) this had increased to fifty five. During the same period anti-social behaviour had dropped from ten recorded incidents to nine and the report concluded that ASB was not a problem in the area.

3.3 The 17/18 figures were mainly a result of;

Category	16/17	17/18
Theft	6	22
Violence Against Person	6	10
Arson & Criminal Damage	4	9
Burglary	4	7
Total	20	48

The figures do show that during the 17/18 monitoring period there was a significant increase in recorded crimes and although recorded crime also rose in other comparable areas it was not as marked as in Edwinstowe High Street.

3.4 A large proportion of the increase was accounted for by shoplifting at the Co-Op, a property already protected with private CCTV. Ten additional cases were recorded in 17/18, a 167% increase. As for Violence Against Persons (VAP), the highest category was Actual Bodily Harm (ABH), but this had not increased on the previous year. Three incidents were recorded in both 16/17 and 17/18. Of the three incidents one was domestic abuse and occurred in a public area covered by private CCTV, the second occurred at a bus stop between two acquaintances and the final offence occurred in a domestic premise and was of questionable validity. In seven of the ten VAP cases an individual was identified and in six of these seven identifications the same male was involved.

3.5 Burglaries and attempted burglaries took place at some of the retail premises during the monitored periods and many of the stores either had their own CCTV or were partially covered by CCTV from neighbouring stores.

3.6 Whilst the first part of the petition clearly has some basis in fact given the increase in incidents and has sparked the request for public space CCTV, consideration needs to be given as to whether a single fixed camera would improve the situation and be a cost efficient crime prevention measure. The analytical report, in summary, suggests that the rise in crimes is mainly down to shop theft at the Co-Op and the activity of a known individual within the community and this might best be dealt with in a different manner.

3.7 Identified options to consider are:

a) Installation of a fixed CCTV camera that is viewed directly from the Control Room. This is likely to be the most expensive option (approx. £10K) with ongoing maintenance and

monitoring costs. It would require the purchase of a new camera, installation of a column and associated ground works. It would also require the transmission of data by cable (as opposed to wireless) which will add to the annual running costs.

- b) Installation of a re-deployable CCTV camera that can be viewed from the Control Room. This will require the presence of a suitable column for mounting e.g. a lighting column, and is likely to require the purchase of a new camera unit with 4G data cards. These units are more reliable than the 3G units we currently have at our disposal. A new unit costs approximately £5,000 to purchase and there would also be annual running costs associated with the data package and warranty to cover any repairs (£1,680). If a re-deployable camera was to be installed and proved to be successful it would need to be reviewed on a regular basis to comply with the requirements of the relevant code of practice.
- c) Carry out a review with the local beat team (Ollerton, Clipstone, and the villages) to identify if the specific problem can be policed differently to improve the situation. It may be necessary to target the individual who was identified in a significant number of the incidents. If correctly implemented this may well improve the situation however it would not meet the request for CCTV coverage.

3.8 **Winthorpe Road** – an online petition has been launched to improve CCTV coverage in the Winthorpe Road area of Newark. The petition currently has 125 signatures and is possibly linked to the removal of a camera from Meering Avenue. This camera was removed in May 2017 after an instruction was received from Newark and Sherwood Homes (NSH) in 2016 that they would no longer be contributing to the cost of the camera and they withdrew funding of £2,813/yr. The Meering Avenue camera was then reviewed along with another camera that had its funding contribution withdrawn by NSH at the same time (Mead Way, Balderton). A review of the camera's value was then conducted and this revealed that the camera was used infrequently with only seven incidents being recorded in the previous twelve months. In comparison our cameras, on average, are involved in approximately fifty incidents each per year.

3.9 With the relative low use combined with the removal of funding, a decision was made to remove the camera, however the column remains in place. Covering the Winthorpe Road estate with an expanded camera network would be a significant piece of work and require substantial investment that may be difficult to justify when compared to the needs in other areas of the district. It may be prudent to await the development and outcome of the petition and then review the situation further.

3.10 Alternatively work could be done to explore the costs associated with reinstating the Meering Avenue camera to provide some reassurance to the community, although in practical terms it is unlikely to detect criminal activity it may contribute to feelings of safety in and around the area that it covers.

4.0 Equalities Implications

4.1 The CCTV network provides reassurance to members of the public that their safety is important and removal of cameras may have a disproportionate impact on the more vulnerable members of society. Protected characteristics such as 'age' and 'disability' may be affected by changes to the system in either a positive or negative manner. The removal

of cameras from an area may mean that people are less likely to visit an area, particularly vulnerable members of society. Equally the addition or improvement of cameras in an area may mean that people are more likely to visit as feelings of safety increase. This impact is not possible to quantify.

5.0 Financial Implications (FIN18-19/3434)

5.1 As stated in paragraph 2.15 a camera replacement schedule is a work in progress and needs to be presented to SLT prior to Policy & Finance Committee for inclusion in the Capital Programme. As this stage, the capital budget required each year is unknown.

5.2 The two options for installation of a CCTV camera as per paragraph 3.7 will incur costs of either:

- a) c£10,000 one off costs of installing the camera would need to be found from reserves and the annual running costs could be contained within the current revenue budget in 2018/19 and 2019/20 then if required, added to the budget during the 2020/21 budget process;
- b) £5,000 one off costs would need to be found from reserves, and annual costs of £1,680 could be contained within the current CCTV revenue budget for 2018/19 and 2019/20 and if required increased during the next budget process for 2020/21;
- c) No additional costs.

5.3 There are currently no financial implications for Winthorpe Road, but once the petition is submitted and reported to this committee, any financial implications will be considered.

6.0 RECOMMENDATIONS that:

- a) **the current situation with CCTV provision in the District as set out in the report be noted;**
- b) **Members consider a preferred option or combination of options to respond to the Edwinstowe petition as set out in para 3.7 (a) to (c) of the report; and**
- c) **Members await the completion and submission of the Winthorpe Road petition before determining a response on a preferred approach to CCTV provision in that area.**

Reason for Recommendations

To update members on current issues around CCTV provision across the District and to consider the issues presented by the Edwinstowe and Winthorpe Road petitions and decide on an appropriate response.

Background Papers

The Impact of CCTV: Fourteen Case Studies. The Home Office 2005. ISBN 1 84473 572 9 [Click Here](#)

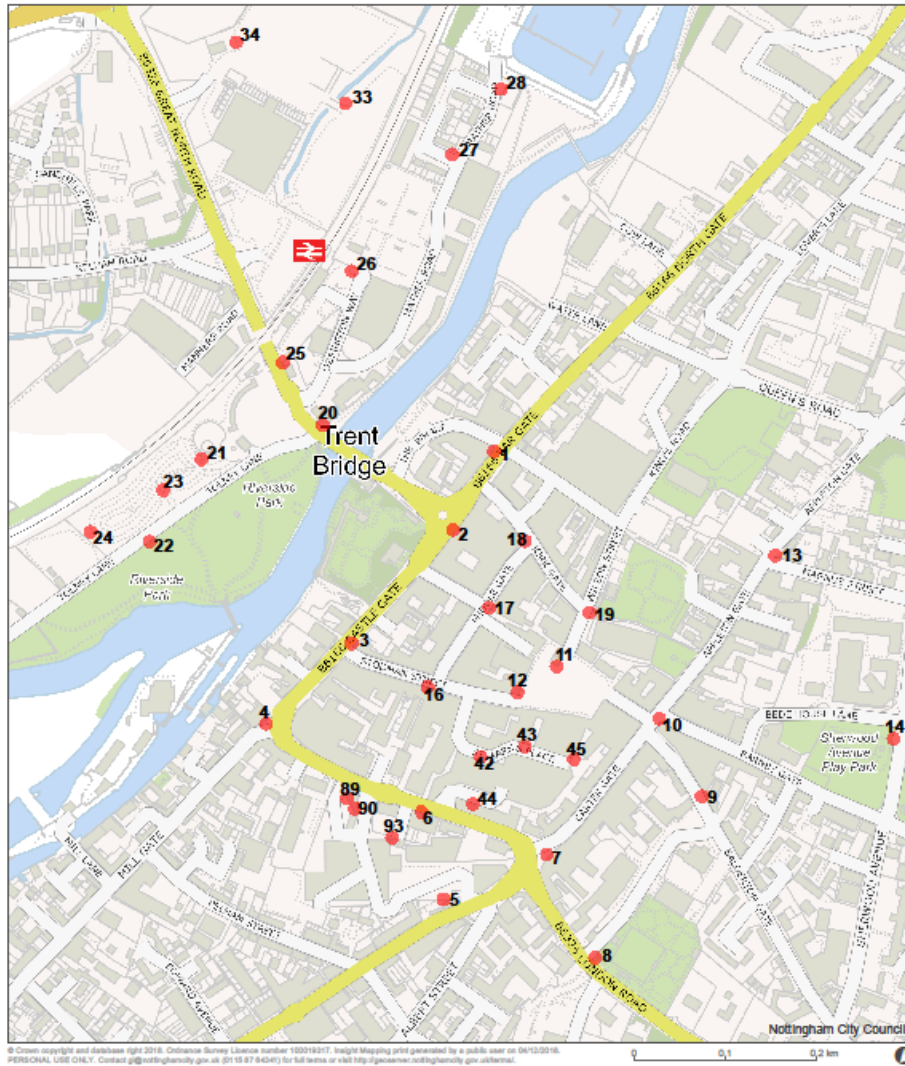
For further information please contact Ben Adams on Ext 5232

Karen White
Director - Safety

Appendix One – Camera Locations

Newark Town Centre

Insight Mapping printed map

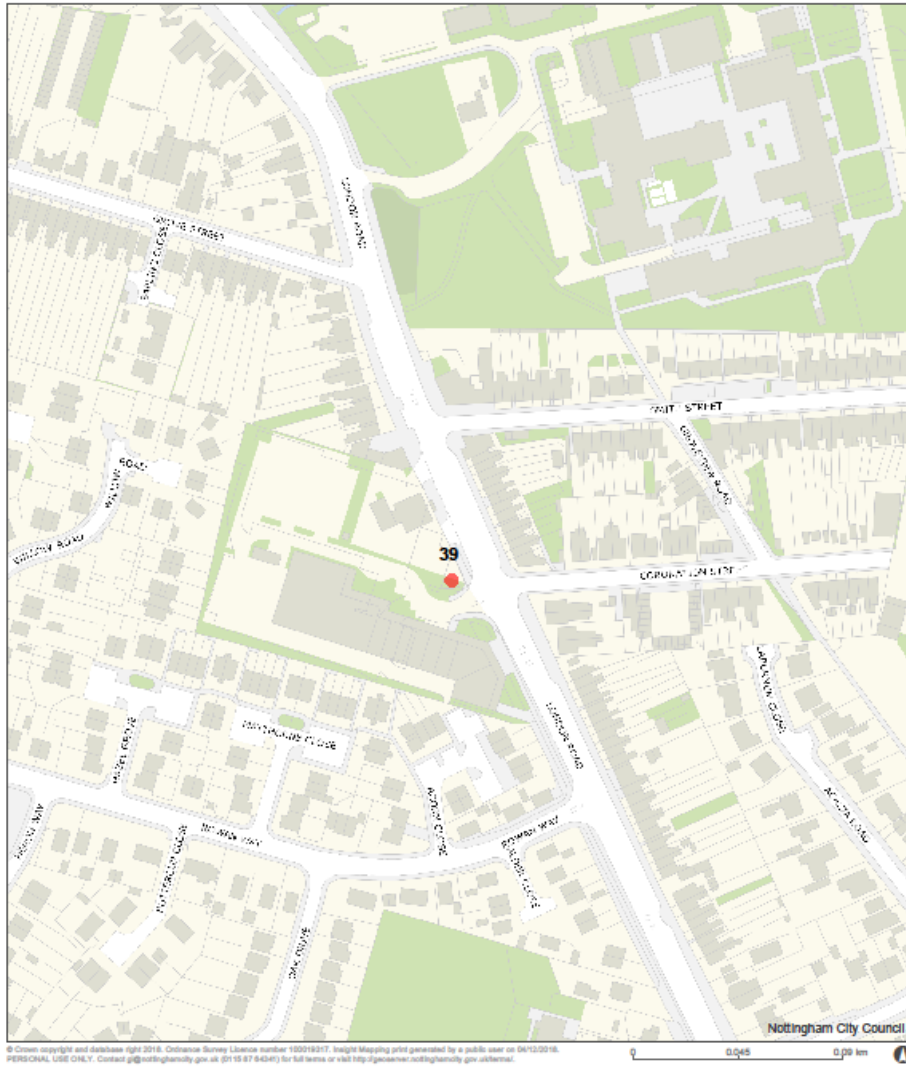


Key
□ Districts

Description
No description provided

Lidl Camera

Insight Mapping printed map

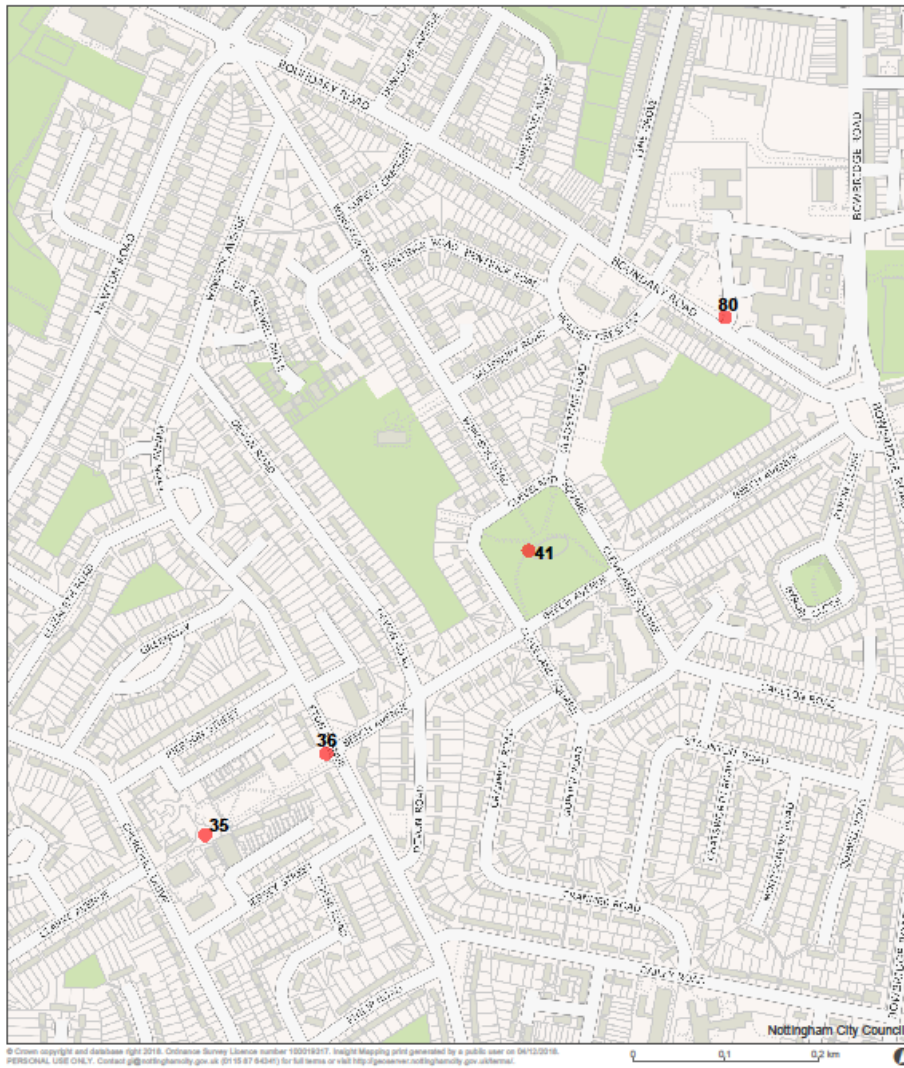


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Description
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Hawtonville

Insight Mapping printed map

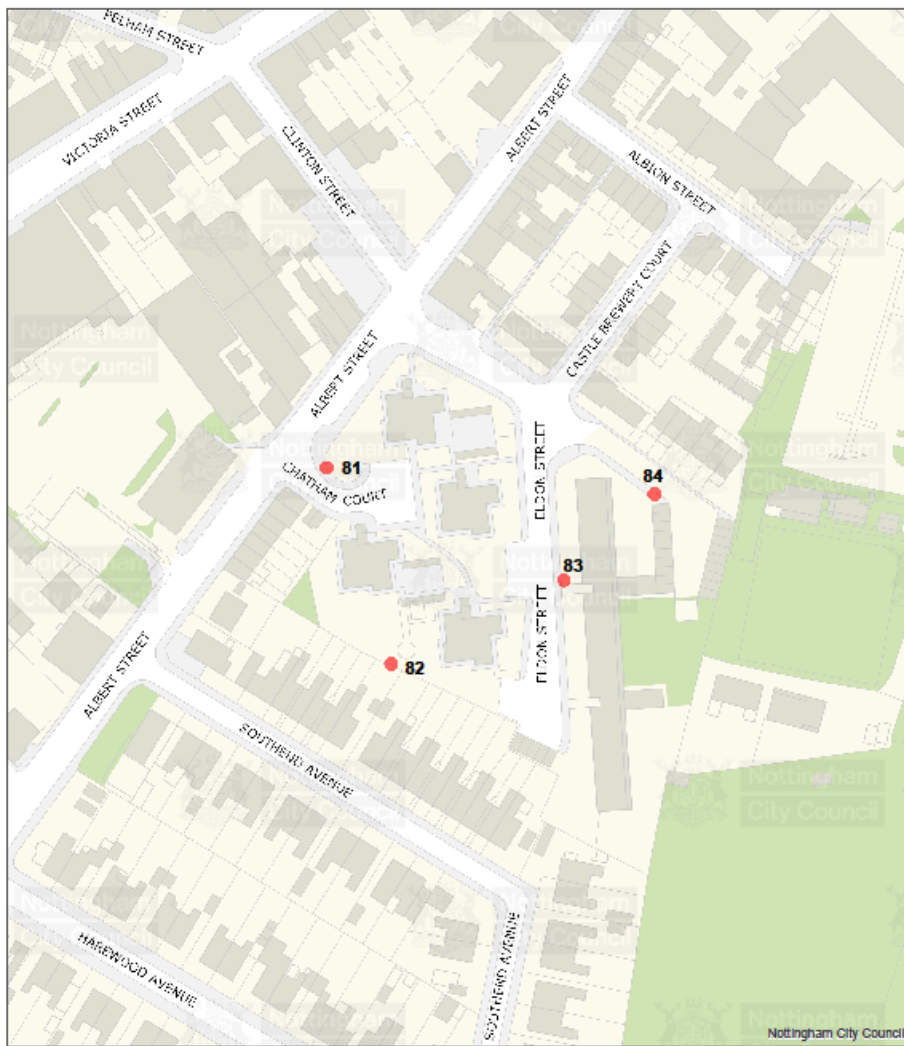


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Districts

Description
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Chatham Court

Insight Mapping printed map



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0 0.25 0.5 km

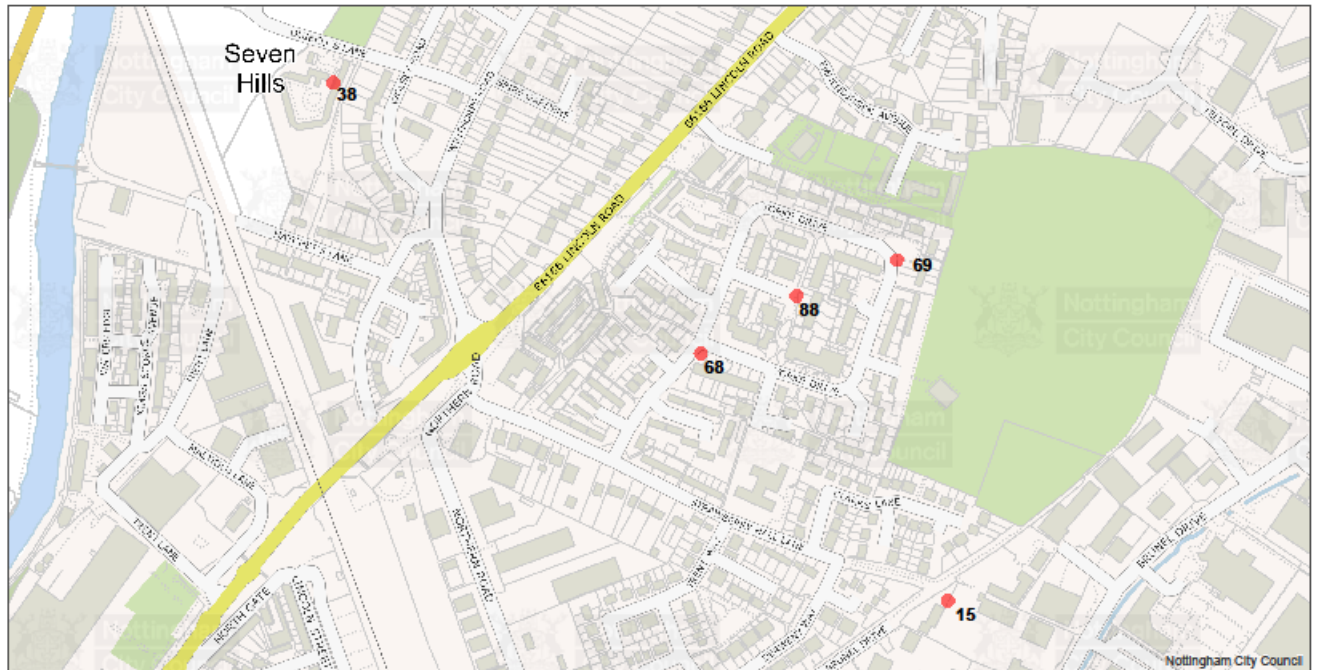
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Yorke Drive

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0 0,1 0,2 km

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Sconce Park

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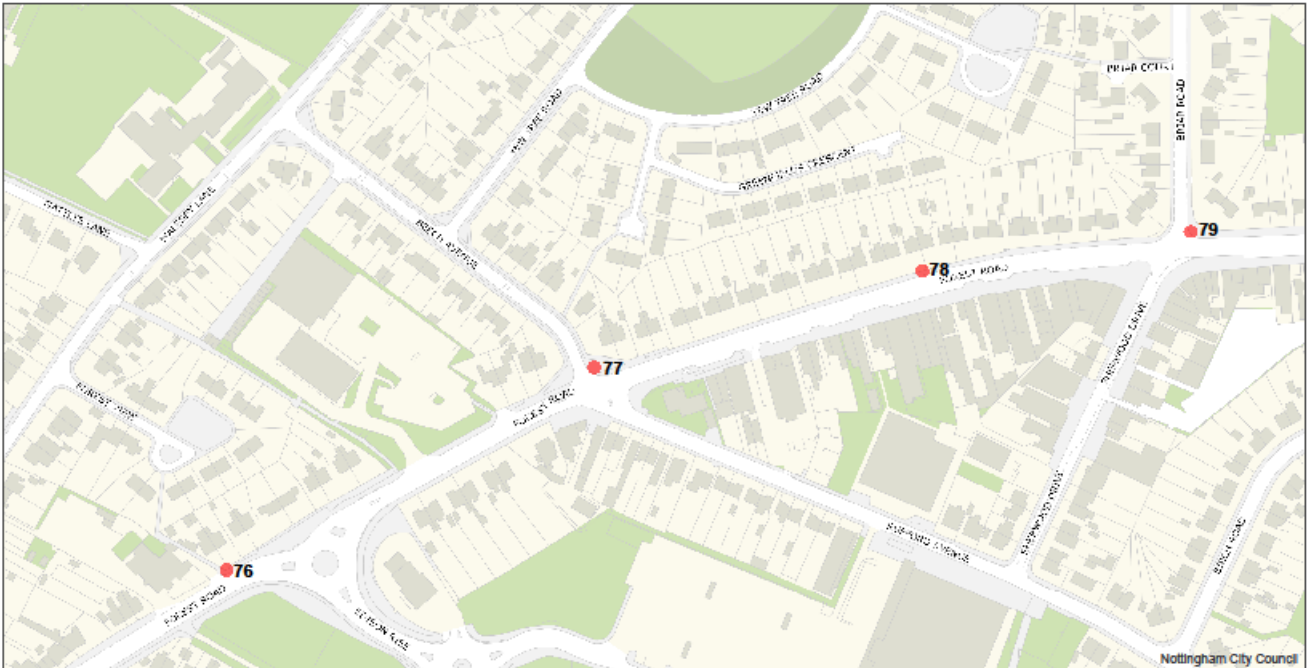


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Ollerton

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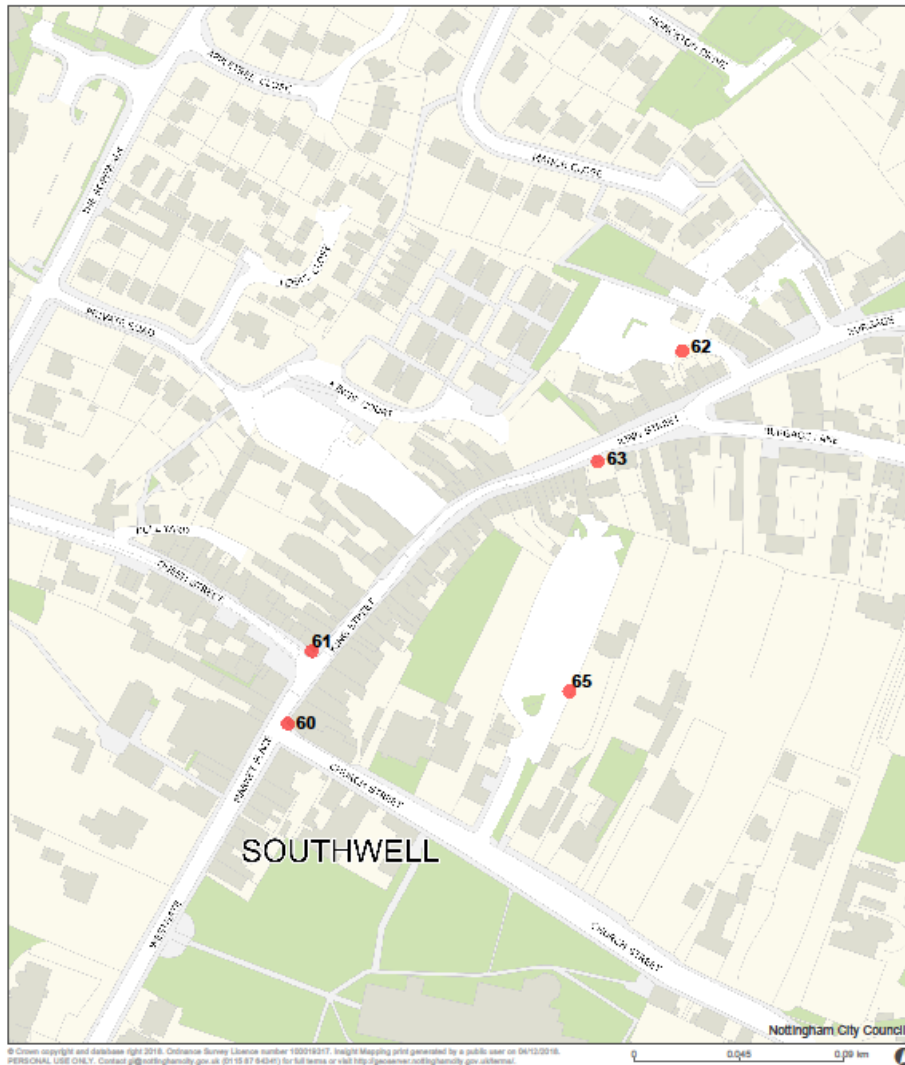
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Southwell (1)

Insight Mapping printed map



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Southwell (2)

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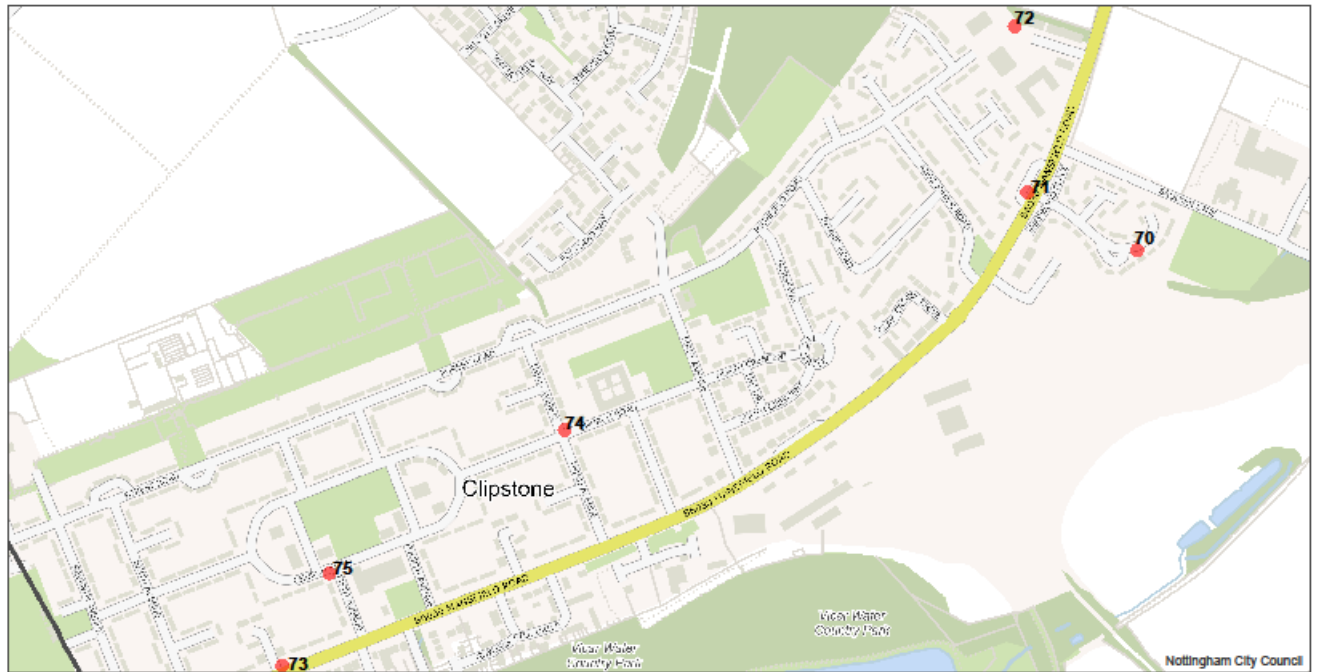
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Clipstone

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Key

 Districts

Description

No description provided



Appendix Two – Performance Data 2017/18

NEWARK AND SHERWOOD	Monthly Total	Monthly Total	Monthly Total	Monthly Total	Monthly Total	Monthly Total	Monthly Total	Monthly Total	Monthly Total	Monthly Total	Monthly Total	Monthly Total	Monthly Total	Yearly Total
Alarms	2	0	1	5	2	1	3	2	2	1	2	1		22
Animal Welfare	1	1	0	0	0	0	0	0	0	0	0	0		2
Anti Social Behaviour	16	6	9	7	12	9	15	10	5	8	12	13		122
Arson / Fire	0	1	0	1	0	1	1	0	1	0	2	2		9
Assault	5	2	1	1	6	3	6	0	3	3	4	6		40
Collapsed Person	2	2	0	4	0	0	0	2	2	1	1	1		15
Criminal Damage	1	1	0	2	3	0	0	1	1	4	2	1		16
Domestic	1	1	1	0	0	0	2	1	2	7	1	4		20
Drugs	5	0	1	0	4	4	1	1	0	2	0	1		19
Drunk and Disorderly	4	1	0	3	1	4	2	1	0	0	1	0		17
Emergency Services	1	0	0	0	0	0	0	1	2	0	0	1		5
Fly Posting	0	0	0	0	0	0	0	0	0	0	0	0		0
Misper	12	4	4	8	4	3	3	4	8	6	8	3		67
Murder	0	0	0	0	0	0	0	0	0	0	0	0		0
Public Order	28	7	14	21	16	9	18	7	16	12	5	1		154
RTC	0	0	1	4	0	1	0	3	2	3	14	10		38
Robbery / Theft / Burglary	7	4	1	3	5	1	7	4	4	6	6	2		50
Shop Theft	8	11	3	5	7	4	6	6	9	7	4	2		72
Self Harm	1	1	2	0	2	0	0	0	0	2	1	1		10
Sexual Assault	0	0	0	0	1	0	0	0	1	1	0	0		3
Shop / Pub Watch	0	0	1	1	0	0	1	0	0	0	0	0		3
Suspicious	4	6	8	8	12	10	13	9	12	15	9	8		114
Traffic Offences	10	5	11	2	4	0	4	4	1	2	6	11		60
Underage Drinking	0	0	0	0	0	0	1	0	0	0	3	4		8
Vehicle Crime	1	0	1	0	0	1	0	0	0	1	0	0		4
Wanted Person	1	7	5	4	1	0	6	2	7	3	0	0		36
Other	1	1	1	5	1	5	8	1	6	5	3	2		39
Total	111	61	65	84	81	56	97	59	84	89	84	74		945
CCTV (Proactive)	29	11	10	11	15	11	23	12	18	13	16	18		187
Proactive Percentage	26.13%	18.03%	15.38%	13.10%	18.52%	19.64%	23.71%	20.34%	21.43%	14.61%	19.05%	24.32%		19.79%
Police	64	40	47	56	50	38	64	39	58	64	56	45		621
Shop / Pub Watch	15	9	7	16	16	7	10	8	8	12	11	10		129
Other	3	1	1	1	0	0	0	0	0	0	0	0		6
Arrests	2	5	7	9	10	5	6	6	8	10	10	3		81
Viewing Requests Submitted	35	31	8	27	12	5	15	10	40	63	30	36		312
Times Evidence Produced	18	12	3	10	5	0	0	0	11	20	8	15		102



CCTV ON OUR HIGH STREET

Mark Spencer MP (left) with Scott Carlton (right). Both are working extremely hard for the people of Edwinstowe on this issue.

 Conservatives

Dear Resident,

My name is Scott Carlton, I'm a local trader on Edwinstowe High Street, and I have started the public petition for the installation of CCTV on our High Street, with support from our local MP Mark Spencer.

The installation of CCTV on our High Street is a priority for traders after the recent anti-social behaviour and crimes committed.

Traders and I believe the installation of CCTV would act as a significant deterrent, and in the event of any crimes committed, the police would have an additional tool at their disposal to gather evidence to further their investigations. We want to keep the High Street as a safe place to do business for local residents and visitors. We need the peace of mind that we can shop and sell safely, and that the High Street will remain as a vibrant shopping and recreational centre for the village.

Mark has already contacted Nottinghamshire Police and Newark and Sherwood District Council on the matter, saying 'This is something I've been working towards with local shopkeepers, NSDC and Nottinghamshire Police for a long time. I'm really pleased at the support we got from Inspector Louise Clarke at Notts Police, and the helpful information with how to proceed from Kirstin Cole at NSDC, both of whom have been very supportive'.

The public petition that I started has gathered well over 500 signatures and still grows every day. Mark and I call on Newark and Sherwood District Council and others to support this campaign for much needed public CCTV coverage and make it a reality. Mark and I are really going to push ahead with our campaign alongside local shopkeepers and residents to get this done to make everyone in Edwinstowe feel safer – and I'll be encouraging my Conservative colleagues at NSDC to keep up the pressure and make it happen.

Scott Carlton



Promoted by Stephen Powell, on behalf of Sherwood Conservative Association, both of 99 Main Street, Calverton, Nottingham, NG14 6FG.
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